

# Cheshire East Application to vary a premises licence Licensing Act 2003

For help contact

 $\underline{licensing@cheshireeast.gov.uk}$ 

Telephone: 0300 123 5015

\* required information

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You can save the form at any	time and resume it later. You do not need to	be logged in when you resume.
System reference	Not Currently In Use	This is the unique reference for this application generated by the system.
Your reference	Variation for days of the week	You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.
Are you an agent acting on be	ehalf of the applicant?	Put "no" if you are applying on your own
○ Yes • I	No	behalf or on behalf of a business you own or work for.
Applicant Details		
* First name	Sally	
* Family name	Charlesworth	
* E-mail		
Main telephone number		Include country code.
Other telephone number		
☐ Indicate here if you wou	uld prefer not to be contacted by telephone	
Are you:		
<ul><li>Applying as a business</li></ul>	or organisation, including as a sole trader	A sole trader is a business owned by one
<ul> <li>Applying as an individu</li> </ul>	al	person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.
Applicant Business		
Is your business registered in the UK with Companies House?		Note: completing the Applicant Business section is optional in this form.
Is your business registered outside the UK?		
Business name	Grange Barn Weddings and Events	If your business is registered, use its registered name.
VAT number -	none	Put "none" if you are not registered for VAT.
Legal status	Partnership	

Continued from previous page			
Your position in the business	Partner		
Home country	United Kingdom		The country where the headquarters of your business is located.
<b>Business Address</b>			If you have one, this should be your official
Building number or name	Grange Farm		address - that is an address required of you by law for receiving communications.
Street	Hollyhurst Road		
District	Marbury		
City or town	Whitchurch		
County or administrative area	Cheshire		
Postcode	SY13 4LY		
Country	United Kingdom		
Section 2 of 18			
APPLICATION DETAILS			
vary substantially the premiseyou should make a new prem	ses to which it relates. If yo nises licence application u	ou wish to make tha under section 17 of t	riod for which the licence has effect or to at type of change to the premises licence, he Licensing Act 2003.  premises licence under section 34 of the
Licensing Act 2003 for the prer			
* Premises Licence Number	PREM1157		
Are you able to provide a post	al address, OS map referenc	ce or description of th	ne premises?
<ul><li>Address</li><li>OS ma</li></ul>	p reference O Descr	ription	
Postal Address Of Premises			
Building number or name	Grange Farm		
Street	Hollyhurst Road		
District Marbury			
City or town	Whitchurch		
County or administrative area	Cheshire		
Postcode	SY13 4LY		
Country	United Kingdom		
Premises Contact Details			
Telephone number			
			· · · · · · · · · · · · · · · · · · ·

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Non-domestic rateable value of premises (£)	10,	000				
Section 3 of 18						
VARIATION						
Do you want the proposed variation to have effect as soon as possible?	•	Yes		0	No	
Do you want the proposed vaintroduction of the late night			ive effect in re	elatio	n to the	
○ Yes	•	No				You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable to the late night levy.
If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend						
Describe Briefly The Nature	Of T	he Pro <sub>l</sub>	posed Variat	ion		
could be relevant to the licen	sing (	objecti\	es. Where yo	ur ap	plication includes	and layout and any other information which off-supplies of alcohol and you intend to cription of where the place will be and its
unused barn on the premise	to b	e a ven	ue, bringing i	n an	additional revenu	ly farm in Marbury. Last year we renovated an e stream to the farm and supporting jobs

within the local area. The premises is located rurally with the nearest neighbour being 220m from the premises building, and only 5 neighbouring properties within 400m. The premises building is separated from neighbours by extensive farm buildings and the altitude is 13m below the nearest neighbour, all of which assist with minimising potential disturbance.

We opened last year (June 2019), hosting 5 weddings and have our first Summer of weddings this year (2020). Our license allows us to host one wedding a week on a Saturday. We have the following licensable activities authorised by the license:

- > Performance of Live Music
- > Playing of Recorded Music
- > Sale and Supply of Alcohol

The above licensable activities are restricted to the following times:

- > Performance of Live Music. Saturday 18:00 00:30 hours
- > Playing of Recorded Music. Saturday 18:00 00:30 hours
- > Sale and Supply of Alcohol. Saturday 8:00 midnight

The opening hours of the Premises are: Saturday 08:00 - 01:00 hours

Due to Covid-19, we are unfortunately having to postpone all of the weddings we had booked for May, June and July 2020. We are also beginning to postpone weddings August and September 2020. As a new business we are desperately trying to do everything we can to accommodate these couples because if we are forced to cancel and therefore refund couples, we won't survive as a business. There will also be a knock on effect on the businesses that we have begun to support within

# Continued from previous page... the local area and the county as a whole (B&Bs, caterers, bar, cleaners, florists, photographers etc). In Summer 2021, we already have weddings booked in on a weekend. Therefore, to be able to move couples dates to next year due to Covid-19, our only option is to hold a wedding during the week as well as at the weekend and therefore amend our current license. We will only carry out one additional wedding a week, so therefore there will be a maximum of 2 weddings a week at the venue. Therefore, the impact on the licensable objectives will be minor. We have clear policies and procedures in place to ensure we are upholding the four licensing objectives and we will continue to adhere to all of the conditions in our license for events held on another day of the week. Due to wedding events being the primary focus, it is not expected that crime & disorder or harm to children will be an issue due to the family nature of such events. However, representatives will be on-site at all times to ensure that this is monitored and the police alerted immediately should any of these issues occur (nearest police station is 3.5 miles away, 4 Station Rd, Whitchurch). Overcrowding will not be an issue as the venue is pre-booked confirming number of guests and will only host private parties. Regarding safety, building regulations, fire regulations, H&S and disabled facilities are all supplied and satisfied. Fire Station is 3.6 miles away (SY13 1QL). Regarding prevention of public nuisance (noise has been addressed) we will keep litter to a minimum by providing bins on the site (40 acres) and there is more than enough on site parking (69 spaces & also approved by highways). We have also already hosted several weddings and the feedback from neighbors has been positive. Section 4 of 18 **PROVISION OF PLAYS** See guidance on regulated entertainment Will the schedule to provide plays be subject to change if this application to vary is successful? Yes No Section 5 of 18 **PROVISION OF FILMS** See guidance on regulated entertainment Will the schedule to provide films be subject to change if this application to vary is successful? Yes No Section 6 of 18 **PROVISION OF INDOOR SPORTING EVENTS** See guidance on regulated entertainment Will the schedule to provide indoor sporting events be subject to change if this application to vary is successful? Yes No Section 7 of 18 **PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS**

See guidance on regulated entertainment

Continued from pre	evious page	
Will the schedule	to provide boxing or wrestling er	ntertainments he subject
	pplication to vary is successful?	icertainments se susject
○ Yes	<ul><li>No</li></ul>	
Section 8 of 18		
PROVISION OF LI		
See guidance on r	regulated entertainment	
Will the schedule application to var	to provide live music be subject t y is successful?	o change if this
<ul><li>Yes</li></ul>	○ No	
Standard Days A	nd Timings	
MONDAY	′	Provide timings in 24 hour clock
	Start 18:00	Provide timings in 24 hour clock End 00:30 (e.g., 16:00) and only give details for the days
	Start	of the week when you intend the premises  End to be used for the activity.
TUESDAY		to be used for the detivity.
TOESDAT		End 00:30
	Start	End
WEDNES	DAY	
	Start 18:00	End 00:30
	Start	End
THURSDA	AY	
	Start 18:00	End 00:30
	Start	End
FRIDAY		
	Start 18:00	End 00:30
	Start	End
6471100		
SATURDA		5 1 2222
	Start 18:00	End 00:30
	Start	End
SUNDAY		
	Start 18:00	End 00:30
	Start	End
Will the performa	nce of live music take place indoc	ors or outdoors or both? Where taking place in a building or other
<ul><li>Indoors</li></ul>	<ul><li>Outdoors</li></ul>	structure select as appropriate. Indoors may  Both include a tent.

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State type of activity to exclusively) whether or		eady stated, and give relevant further details, for example (but no ied or unamplified.	t
Performance of amplific	ed live music - currently	our license allows this activity on Saturdays between 18:00 - 00.3	0 hours
Change to: Performanc	e of live music. Any day	18:00 - 00:30 hours	
State any seasonal varia	tions for the performan	ce of live music	
For example (but not ex	clusively) where the act	vity will occur on additional days during the summer months.	
However, we will only o	arry out one additional	ousiness, we expect we will have more events during the Summe wedding a week, so therefore there will be a maximum of 2 wedc e licensable objectives will be minor.	
Non-standard timings. \\ listed, above below.	Where the premises will	be used for the performance of live music at different times from	those
For example (but not ex	clusively), where you w	sh the activity to go on longer on a particular day e.g. Christmas l	Eve.
New Years Eve: 18:00 - 0	01:30 hours		
Section 9 of 18			
PROVISION OF RECORE	DED MUSIC		
See guidance on regula	ted entertainment		
Will the schedule to pro application to vary is su		subject to change if this	
<ul><li>Yes</li></ul>	○ No		
Standard Days And Ti	mings		
MONDAY		Provide timings in 24 hour clock	
	Start 18:00	End 00:30 (e.g., 16:00) and only give details	
	Start	End to be used for the activity.	e premises
TUESDAY			
	Start 18:00	End 00:30	
	Start	End	
WEDNESDAY			
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Start 18:00	End 00:30	
	Start	End End	

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THURSDAY				
Start	t 18:00	End 00:30		
Start	t	End		
FRIDAY				
Start	18:00	End 00:30		
Start		End		
		2.13		
SATURDAY		. [		
Start	t [18:00	End 00:30		
Start		End		
SUNDAY				
Start	t 18:00	End 00:30		
Start	t	End		
Will the playing of recorded n	nusic take place indoors or	outdoors or both?	Where taking place in a building or other	
<ul><li>Indoors</li></ul>	<ul><li>Outdoors</li></ul>	○ Both	structure select as appropriate. Indoors may include a tent.	
State type of activity to be autexclusively) whether or not m	-	_	urther details, for example (but not	
Performance of amplified rec	 corded music - currently ou	r license allows this act	tivity on Saturdays between 18:00 - 00.30	
hours				
Change to: Performance of re	ecorded music. Any day 18:	:00 - 00:30 hours		
State any seasonal variations	for playing recorded music	<u> </u>		
·			ays during the summer months.	
			/e more events during the Summer months.	
However, we will only carry o	out one additional wedding	g a week, so therefore t	here will be a maximum of 2 weddings a	
week at the venue. Therefore	the impact on the licensa ؛, the	ble objectives will be n	ninor.	
_	the premises will be used	for the playing of reco	rded music at different times from those listed	
above, list below.				
For example (but not exclusiv	rely), where you wish the ac	ctivity to go on longer	on a particular day e.g. Christmas Eve.	
New Years Eve: 18:00 - 01:30	hours			
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PROVISION OF PERFORMAN				
See guidance on regulated er	ntertainment			

Continued from previous	page	
Will the schedule to pro this application to vary	ovide performances of dance is successful?	e be subject to change if
○ Yes	<ul><li>No</li></ul>	
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PROVISION OF ANYTH DANCE	ING OF A SIMILAR DESCRII	PTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF
See guidance on regula	ted entertainment	
·	ovide anything similar to live be subject to change if this	
○ Yes	<ul><li>No</li></ul>	
Section 12 of 18		
PROVISION OF LATE N	IGHT REFRESHMENT	
Will the schedule to pro this application to vary	ovide late night refreshment is successful?	be subject to change if
○ Yes	<ul><li>No</li></ul>	
Section 13 of 18		
SUPPLY OF ALCOHOL		
Will the schedule to sup vary is successful?	oply alcohol be subject to ch	ange if this application to
<ul><li>Yes</li></ul>	○ No	
Standard Days And Ti	mings	
MONDAY	Start 08:00	Provide timings in 24 hour clock End 24:00 (e.g., 16:00) and only give details for the days of the week when you intend the premises
	Start	End to be used for the activity.
TUESDAY		
	Start 08:00	End 24:00
	Start	End
WEDNESDAY		
	Start 08:00	End 24:00
	Start	End End
THURSDAY		
HIONSDAT	Start 08:00	End 24:00
	Start	End

Continued from previous page				
FRIDAY				
Start	08:00	End 24:00		
Start		End		
SATURDAY				
Start	08:00	End 24:00		
Start		End		
SUNDAY				
Start	08:00	End 24:00		
Start		End		
Will the sale of alcohol be for o	onsumption?			
<ul><li>On the premises</li></ul>	Off the premises	Both	If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.	
State any seasonal variations.				
For example (but not exclusive	ely) where the activity will occu	ur on additional da	ys during the summer months.	
With weddings being the primary event at the business, we expect we will have more events during the Summer months. However, we will only carry out one additional wedding a week, so therefore there will be a maximum of 2 weddings a week at the venue. Therefore, the impact on the licensable objectives will be minor.				
Non-standard timings. Where list below.	the premises will be used for t	he supply of alcoh	ol at different times from those listed above,	
For example (but not exclusive	ly), where you wish the activit	ty to go on longer	on a particular day e.g. Christmas Eve.	
New Years Eve: 08:00 - 01.00 h	ours			
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ADULT ENTERTAINMENT				
Highlight any adult entertainm premises that may give rise to			t or matters ancillary to the use of the	
give rise to concern in respect	of children, regardless of whe	ther you intend ch	lary to the use of the premises which may ildren to have access to the premises, for bups etc gambling machines etc.	
N/A				

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HOURS PREMISES ARE OPE		.IC		
Standard Days And Timing	js			
MONDAY				Provide timings in 24 hour clock
Sta	rt 08:00	End		(e.g., 16:00) and only give details for the days of the week when you intend the premises
Sta	rt	End		to be used for the activity.
TUESDAY				
Sta	rt 08:00	End	01:00	
Sta	rt	End		
WEDNESDAY				
Sta	rt 08:00	End	01:00	
Sta		End		
THURSDAY				
Sta	rt 08:00	End	01:00	
			01.00	
Sta	rt	End		
FRIDAY				
Sta	rt 08:00	End	01:00	
Sta	rt	End		
SATURDAY				
Sta	rt 08:00	End	01:00	
Sta	rt	End		
SUNDAY				
Sta	rt 08:00	End	01:00	
Sta	rt	End		
State any seasonal variation:	S.			
For example (but not exclus	ively) where the	activity will occur on	additional day	rs during the summer months.
With weddings being the pi	rimary event at t out one addition	he business, we expense nal wedding a week, s	ct we will have o therefore th	e more events during the Summer months. ere will be a maximum of 2 weddings a
those listed above, list below	٧.		•	members and guests at different times from

New Years Eve: 08:00 - 02.00 hours

Continued from previous page
Identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.
Performance of live music - currently Saturday 18:00 - 24.30 hours
> Change to: Performance of live music. Any day 18:00 - 24.30 hours
Distingtof vacanded matrice, suggested to Catuaday 19:00, 24:20 hours
Playing of recorded music - currently Saturday 18:00 - 24.30 hours > Change to: Performance of recorded music. Any day 18:00 - 24.30 hours
Change to Tenormance of recorded music. Any day 10.00 - 24.50 hours
Sale and supply of alcohol - currently Saturday 8:00 - midnight
> Change to: Sale and supply of alcohol. Any day 8:00 - midnight
The opening hours of the Premises - currently Saturday 08:00 - 01.00 hours > Change to: The opening hours of the Premises. Any day 08:00 - 01.00 hours
Change to. The opening hours of the Fremises. Any day 08.00 - 01.00 hours
☐ I have enclosed the relevant part of the premises licence
Reasons why I have failed to enclose the premises licence or relevant part of premises licence.
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# **LICENSING OBJECTIVES**

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The applicant recognises that they and our staff are responsible for the safe and effective management of the premises and the promotion of the four licensing objectives listed below. The applicant has already clear policies and procedures in place regarding public safety and will continue to adhere to all of the conditions in their license for events held on another day of the week.

Ongoing training will be key to delivering this. Although it is critical that training covers all four objectives, due to the nature of the business particular focus in training will be given to the responsible sale of alcohol, entertainment and safety elements of our service.

As mentioned earlier, we will only carry out one additional wedding a week, so therefore there will be a maximum of 2 weddings a week at the venue. Therefore, the impact on the licensable objectives will be minor.

b) The prevention of crime and disorder

We will continue to adhere to all of the conditions in our license for events held on another day of the week to prevent crime and disorder. We will continue to carry out risk assessments before the site is open to the public. Consideration to the final design of the venue has been given to minimise crime and disorder.

The building will not house any valuables so it is not vulnerable to theft. External motion sensing has been fitted. An on-

site representative will be present at all times. Any cash generated from sale of alcohol will be removed from site each evening.

The premises will continue to be searched carefully before and during events for any suspect packages. Staff will be trained to handle such events and be equipped with police contact details. Daily staff briefing and debriefing will be scheduled for every event. Staff to be trained to handle any situation involving crime and disorder e.g. drugs, weapons, violence, etc.

No events will be promoted. Private events only that are pre-booked with admissions numbers pre-agreed and managed are allowed.

Outdoor and emergency lighting is provided to reduce trip risk. We will have security present at each event where numbers are over 100 guests.

### c) Public safety

We have clear policies and procedures in place regarding public safety and will continue to adhere to all of the conditions in our license for events held on another day of the week.

A full risk assessment has been completed taking into account public safety by highlighting any potential hazards and methods for minimising these and actions should the unfortunate occur. This will be reviewed every 12 months and apply to events held on any day of the week.

Over consumption and under-aged drinking is avoided as we have a "Challenge 25" Policy is operated at all times and we have public materials notifying customers of this policy displayed at the premises.

First aid boxes are available. At least one member of staff will hold a first aid qualification. A documented capacity is set for the premises and pre-booking will control numbers attending each event. Spillages will be quickly signed and cleaned up to reduce risk of slippages.

A written policy to deal with accidents and emergencies is in place to handle such incidents. This has been based on the risk assessment.

Fire detection system have been put place with clearly labeled means of escape. A Fire risk assessment has been completed and approved by building regulation.

There will be a zero tolerance policy to drugs use. Smoking areas will be clearly labeled outside.

# d) The prevention of public nuisance

We will continue to adhere to all of the conditions in our license for events held on another day of the week.
Please note that the project has planning approval. This included approval from the Amenity & Quality of Life consultee
with regards to noise impact. The consultee has attended site and had no concerns regarding noise impact to neighbours.

With the 5 events we held last year, we were extremely considerate of the local residents and have had positive feedback from them. We have engaged with them on multiple occasions via letters and emails so they are aware of event dates we have coming up and we are working with them to minimise any impact the venue has on them. We have a noise management policy in place to enforce sound attenuation. Staff are trained on the contents of this on which copies will be available for inspection. Bands and DJs are made aware of the policy before events. We have invested substantially in changes to the barn to minimise sound travelling, for example we have purchased a sound monitoring kit to control the noise levels from amplified music. Windows and doors will be kept closed during entertainment times. No windows have been installed on the elevation facing the neighbours. A lobby area is in place entrance and exit on the elevation facing the neighbours. Speakers are not wall mounted, but free standing with rubber feet. For each event, they are aimed in the opposite direction to the neighbours. The trained on-site representative will conduct perimeter checks to make sure that noise pollution is acceptable, this will be completed each time a new entertainer takes over. A contact number will be provided to local residents to report any concerns/issues if any occur.

Noise and nuisance for arriving and leaving guests will be minimal due to the long private access drive. The drop-off area is right next to the buildings entrance so circa 220m from the nearest neighbour and parking even further away. Arrival times will be pre-planned so arrival will take place over a short window. Due to pre-booked private parties, no queuing for entry will be required. Upon exit the entertainer and on-site rep will encourage all to leave quietly and peacefully, whilst dis encouraging drink driving. For each event we have security to support with guests leaving in a quiet and orderly manner. Due to the nature of a wedding guests often leave gradually throughout the night. We operate a customer dispersal policy to encourage this including; gradual change in music, reduction in volume, increasing lighting, etc.

We have well trained bar staff who are experienced in managing the responsible consumption of alcohol. We have clear and documented policies and procedures in place to identify potential public nuisance risks and will implement measures to prevent, respond and manage these risks.

Prior to the event a list of approved taxi companies is promoted to each client for guest pre-booking.
The only external area accessible for guests will be on the opposite side of the building to the neighbours. No music will be played outside. The on-site rep will monitor the outside area to ensure no excess noise.

Although deliveries will be minimal, these will be restricted to working hours.

External lighting is on timers and triggered by motion, so that light pollution is not caused outside of operation hours.

Comments from earlier about the venue: The premises is located rurally with the nearest neighbour being 220m from the premises building, and only 5 neighbouring properties within 400m. The premises building is separated from neighbours by extensive farm buildings and the altitude is 13m below the nearest neighbour, all of which assist with minimising potential noise impact. Potential noise sources will be from bands or DJ's but these will only take place within the premises that is a contained unit with special care given to minimising impact to neighbours. The following will also be enforced to minimise noise impact: No fireworks, windows and doors shut during playing of music, large soft curtains used to dampen noise, sound limiters, no outdoors music, speakers face away from neighbours and reduce bass to a minimum.

# e) The protection of children from harm

There is very limited risk to children due to the nature of the premises offering a venue for weddings. However, we will continue to adhere to all of the conditions in our license for events held on another day of the week. We have policies and procedures to identify age restricted risks to the premises, for example a "Challenge 25" Policy is operated at all times and we have public materials notifying customers of this policy displayed at the premises. Trained bar staff will operate the sale of alcohol. The staff will also be able to prevent overconsumption which will protect children from over individuals under the influence.

No gambling will take place on site, including gaming machines.

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# **NOTES ON REGULATED ENTERTAINMENT**

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23.00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
  - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
  - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
  - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
  - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
  - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
  - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
  - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
  - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

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#### **PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Variation Fees are determined by the non domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business\_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00\*

Band E - £125001 and over £635.00\*

\*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

If you own a large premise you are subject to additional fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00 Capacity 15000-19999 £4,000.00

Capacity 20000-19999 £8,000.00 Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

\* Fee amount (£)

190.00

## **ATTACHMENTS**

#### **AUTHORITY POSTAL ADDRESS**

Continued from previous page			
Address			
Building number or name			
Street			
District			
City or town			
County or administrative area			
Postcode		]	
Country	United Kingdom		
DECLARATION			
-	es you have read and u	understood the above de	•
continue with your application Don't forget to make sure you	to do the following: uter by clicking file/sav  /.uk/apply-for-a-licence have all your supportin  CTION 158 OF THE LICE  PLICATION. THOSE WI	e/premises-licence/cheshing documentation to har	nire-east/change-1 to upload this file and